



Senior Management Team (SMT) Meeting Outputs 22 April 2026 at 10:00am

Attendees: Jacqui Durkin, Chief Inspector (JD)
James Corrigan, Deputy Chief Inspector (JC)
Meloney McVeigh, Business & Communications Manager (MMcV)
Lindsay Peel, FSD (LP)
David MacAnulty, Inspector (DMacA)
Linda Boal, CSO (LB)

1.0 Minutes

- Minutes of the previous meeting on 11 March 2026 were agreed and signed by JD.

2.0 Matters arising and the status of actions from previous management reviews in dealing with risks and opportunities - **ISO Clause 9.3.2 (a)**

- Actioned/in progress.

3.0 Finance and Audit - and information on the performance of external providers. **ISO Clause 9.3.2 (c)**

- LP provided the papers showing the provisional full year budget position in advance of the meeting.
- The year end position currently shows an underspend of £84k; the DoJ have previously been advised of £60k of this.
- Preparation is well underway for the Annual Report and Accounts. A draft of the report narrative is with FSD for review; the draft accounts will be submitted to the auditors on 1 May 2026 and tabled at the Audit and Risk Committee meeting on 4 June.
- A capital planning return for 2027-28 was sent to FSD on 3 March noting requirements for mobile phones and software licences.
- An exercise to refresh the financial estimates for 2026-27 – 2028-29 was submitted to FSD on 13 March. There has been no feedback received as yet. JD asked LP if it was now likely a three-year budget would be agreed and LP confirmed there was no update on this.

4.0 Staff and Resource

- A new Inspector will take up post on Friday 22 May.
- Dr Roisin Devlin will leave on 6 May 2026. A Business Case to recruit a replacement Inspector on a full-time basis is under development.
- **Action: MMcV and JC**
- Successful candidates in the Associate Inspector recruitment exercise have been contacted and some have enquired about CJI induction. Following discussion on this, JC will arrange an opportunity for the Associates to meet together following the Minister of Justice's (Moj's) approval of the new Corporate and Business Plan and Inspection Programme. A brief Pen Picture of each Associate will be developed.
- **Action: JC.**
- Two new Independent Members of the CJI Audit and Risk Committee attended the



April meeting. JD and JC extended their thanks and appreciation to Mandy Kilpatrick BEM, for her service to the CJI Audit and Risk Committee.

5.0 Business Manager Update including the effectiveness of actions taken to address risks and opportunities for improvement **ISO Clause 9.3.2 (e and f)**

- The narrative section of the Annual Report and Accounts will be finalised following FSD feedback.
- MMcV and Claire Feehan (CF) attended a HMICFRS Inspection Methodology Meeting on 14 April to share our experience of using AI. CF is meeting Republic of Ireland Policing and Community Safety Authority inspection staff to share our experiences too.
- JC and MMcV attended the Quarterly Oversight Meeting with Sponsor Department on 16 April.
- Alternative office accommodation options need to be identified and one option will be viewed later today. This will become an SMT standing agenda item for the foreseeable future.
- **Action: LB.**
- Work will commence on the new pay remits for the new financial year (2026-27) after details of the next NICS pay award are known.
- **Action: MMcV.**

6.0 Media and Communications including changes in external and internal issues that are relevant to the quality management system; customer feedback received since last meeting **ISO Clause 9.3.2 (b)**

- Permission to publish the Year 3 Review of the Effectiveness of Part I of the Domestic Abuse and Civil Proceedings Act has been received. The report and supporting material are being prepared for publication. The podcast has been organised.
- The Review of Multi-Agency Review Arrangements in Northern Ireland report is being designed for publication and was sent for the MoJ's permission to publish in February. LB has made enquiries about its status and JD will follow up with DoJ.
Action: JD.
- The Approved Premises Follow-Up Review (FUR) draft report Factual Accuracy Comments are being considered and finalised before issue to the MoJ.
- JD and Maureen Erne attended the Justice Committee meeting on 19 March to discuss the Child Criminal Exploitation Inspection Report.
- The Magilligan Prison report was published with excellent media coverage and the podcast recorded on-site.

7.0 Effectiveness of the Quality Management System

- An audit of the Follow-up Review process was carried out this month which identified no non-conformances and one area for improvement. Inspectors are reminded to send the QA checksheet to JC for final sign-off after Lessons Learned completion stage.
- **Action: All Inspectors and JC.**

8.0 Inspection Programme - ISO Clause 9.1.3 (c)

- The Inspection Programme was discussed and key points noted. Additional new



inspections and FURs will be added on Programme approval.

9.0 AOB

- There were no further points for discussion.

13 May 2026

Jacqui Durkin
Chief Inspector of Criminal Justice

Date

Next meeting – Wednesday 13 May at 10:00am
Inspector attending – Claire Feehan